





**QUEEN'S ROYAL COLLEGE**

P.O. Box 52, Port-of-Spain  
Trinidad, Republic of Trinidad and Tobago  
Telephone No.: 1-868-622-1671 E-mail [QRC.sec@fac.edu.tt](mailto:QRC.sec@fac.edu.tt)

Date: .....

The Principal,  
.....  
.....

Dear Sir/Madam,

.....has requested entry into our Sixth Form. We would be grateful if you could promptly send us the information requested below. Please refer to the subjects requested overleaf. Feel free to contact us if further clarification is needed (622-1671).

We thank you for your cooperation.

.....  
David Simon  
Principal

**TO BE COMPLETED BY THE PRINCIPAL OF THE LAST SCHOOL ATTENDED**

**A.** What, in the professional opinions of teachers, are his chances of doing well at the CAPE level in the subjects he is requesting? The numbers correspond to the CAPE subject requests overleaf. **(Subject request: RECOMMENDED/NOT RECOMMENDED)**

	SUBJECT SELECTED	RECOMMENDED (Y/N)
1		
2		
3		
4		

1.

Please provide the information requested below by circling the appropriate letter.

- B.** His conduct and general attitude.      A      B      C      D
- C.** His attendance at school.              A      B      C      D
- D.** His punctuality.                              A      B      C      D

**N.B.**    A = Very good      B = Good      C = Needs Improvement      D = Poor

Affix school stamp here

.....  
Principal